CENTURION COLLEGE

APPLICATION FOR ADMISSION 2027

WE APPRECIATE YOUR INTEREST IN CENTURION COLLEGE

Thank you for considering Centurion College for your child's education.

Before completing this application form, please take note of the following important information:

1.	**WHO MAY COMPLETE THIS FORM**
	This form must be completed by the **parent or legal guardian** who has the legal authority and responsibility to apply for the admission of the learner. Where applicable, the School may request documentation confirming parental or legal guardianship.
2.	**SUBMISSION OF THE APPLICATION**
	Please submit the **completed application form together with all required supporting documents** to the **Centurion College Front Office**. **Please note:** The School will **not make photocopies** of documents on behalf of applicants. Applicants are therefore requested to submit clear copies of all required documents.
3.	**PROOF OF PAYMENT**
	Proof of payment must be submitted with the application or emailed to: **payments@centurioncollege.co.za / admin@centurioncollege.co.za** Alternatively, proof of payment may be sent via WhatsApp to: **063 307 4817**
4.	**SCHOOL CONTACT DETAILS**
	Telephone: 011 725 2005 / Email: **admin@centurioncollege.co.za**
5.	**DOCUMENTS REQUIRED FOR APPLICATION**

The following documents must be submitted for the application to be processed:

NO.	REQUIRED DOCUMENT
1	Learner's Birth Certificate or Identity Document
2	Latest Progress Report and Transfer Letter from the previous school – **COMPULSORY**
3	Copy of Parent(s)/Guardian(s)' Identity Document(s)
4	Two (2) recent ID photographs of the learner
5	Proof of payment of the applicable Registration Fee and January Fee

IMPORTANT: Applications may only be processed once the required documentation has been submitted.

PLEASE CHECK BEFORE SUBMISSION

- ☐ Application form completed in full
- ☐ All required pages initialled
- ☐ Parent/Guardian signatures completed where indicated
- ☐ All supporting documents attached
- ☐ Proof of payment attached/submitted

Incomplete applications may result in delays in processing.

APPLICATION FORM – 2027
Form No.: CC-ADM-2027
Revision: 01
Effective Date: 01/10/2026

IMPORTANT: This document forms part of the Centurion College enrolment documentation. Please read it carefully, initial each page, and sign where indicated.

1. APPLICATION SECTION

APPLICATION FOR ADMISSION TO SCHOOL: CENTURION COLLEGE

52 Leyds Street Cnr Claim & Bok Str Joubert Park East Johannesburg 2001	**Telephone**: 011 725 2005	**Website**: www.centurioncollege.co.za
	Email: admin@centurioncollege.co.za	(General Queries)
	Email: payments@centurioncollege.co.za	(Proofs of Payments)
	Academic Year: 2027	

Note: This form must be completed in full. All changes to be initialled or signed by parent / guardian. Completing the form does not necessarily mean that the learner has been accepted into the school.

The following documents must be submitted with this form:

1. Copy of Immunisation Record or Birth Certificate or Identification Document	2. Progress Report and Transfer Letter from Previous School	3. Copy of Parents/Guardians Identification Document 4. 2 x ID Photos of Learner

Disclaimer: All documentation must be submitted with this form to the school for the application to be processed.

Grade applied for:		**Highest grade passed:**		**Year when grade was passed:**		**Accession/ Learner no:**	

Learner Surname:			**Initials:**			**Preferred name:**			
Learner First Names:						**Other names:**			
Date of Birth:	**Year:**		**Month:**		**Day:**		**Gender:**	**Male**		**Female**	
Race:						**Identification no.**			
Country of Residence:						**Or Passport no.**			
If SA, Indicate Province of Residence:						**Citizenship:**			

Learner Physical Address:		**Home Telephone:**	
		Emergency Telephone 1:	
		Emergency Telephone 2:	
City/Suburb:		**Learner Cell phone no:**	
Code:	**Learner Email Address:**		

Home Language:		**Preferred Language of Instruction:**	

Boarder:	**Yes:**		**No:**			**Mode of Transport:**	

Deceased Parent:	**Mother**		**Father**		**Both**		**None**			**Religion:**	

For Grade 1 Only, Indicate Pre-Primary Education:	None		Non-Formal		Formal	
Language Subject Choice:	Afrikaans		IsiZulu			

Previous School Information – Name of Previous School:					
Previous School Address:					
Code:		**Province:**		**Country:**	

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Learner Medical Information – Medical Aid Number:		Medical Aid Name:	
Medical Aid Main Member:		Doctor's Name:	
Doctor's Address:		Doctors Telephone No:	

Dexterity of Learner:	Right-Handed		Ambidextrous		Reg. Social Grant:	YES		NO	
	Left-Handed				Reg. Social Grant:	YES		NO	

Siblings: Number of Other Children at this School: *Please supply full names below.*				Position in the Family *(e.g. First)*
Name:		Grade:		
Name:		Grade:		
Name:		Grade:		
Name:		Grade:		

Parent/Guardian Information		Relationship to Learner:				Account Payer:	YES		NO	
Title:		Initials:		Surname:						
First Names:										
Identification / Passport Number or										
Home Language:		Race:		Gender:	Male		Female			
Physical Address:										
City/Suburb:		Province:		Code:						
Occupation:		Employer:								

Spouse/Partner Information		Relationship to Learner:				Account Payer:	YES		NO	
Title:		Initials:		Surname:						
First Names:										
Identification / Passport Number or										
Home Language:		Race:		Gender:	Male		Female			
Physical Address:										
City/Suburb:		Province:		Code:						
Occupation:		Employer:								

Marital Status of Parents:		Does the Learner reside with his/her Parents?	YES		NO	

Contact Details			
Home Telephone:		Work Telephone:	
Cell Number:		Emergency Telephone:	
Email Address:			
Spouse Work-Telephone:		Spouse Cell No:	
Spouse Email Address:			

Correspondence Details (if different from physical address and contact details provided above.)					
Title:		Initials:		Surname:	
Physical Address:					
City/Suburb:		Province:		Code:	
Email address:					

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2. CONTRACT WITH THE SCHOOL REGARDING SCHOOL FEES

This agreement is entered into between **Centurion College** ("the School") and:

Parent/Guardian Full Name: _____

Identity/Passport Number: _____

regarding the payment of school fees and other financial obligations arising from the learner's enrolment at Centurion College.

Centurion College is an **independent, non-profit school** and determines its school fees in accordance with its governing framework, applicable legislation and its approved financial policies. School fees are payable in accordance with the School's published fee structure, payment arrangements and applicable terms and conditions.

2.1 Parent/Guardian Responsibility for School Fees

1. The parent/guardian acknowledges responsibility for ensuring that the school fees and other applicable charges relating to the learner are paid in accordance with the School's approved fee structure and payment arrangements.
2. Where more than one person qualifies as a "parent" in terms of the **South African Schools Act 84 of 1996, as amended**, the School may exercise its rights in respect of school-fee liability in accordance with the Act and other applicable law.
3. A private arrangement between parents or other persons regarding responsibility for the payment of school fees does not, by itself, alter the School's statutory or contractual rights. Parents/guardians remain responsible for complying with their obligations to the School unless the School is legally required to recognise otherwise.

2.2 Payment of School Fees

1. School fees are payable according to the payment schedule communicated by the School.
2. Parents/guardians are responsible for ensuring that payments are made by the prescribed due dates.
3. Where an account falls into arrears, the School may issue reminders and written demands and may take appropriate steps to recover the outstanding amount in accordance with applicable law and the School's financial policies.
4. Where appropriate, the School **MAY** enter into a written payment arrangement with a parent/guardian in respect of outstanding fees. Such an arrangement must be approved by the School and recorded in writing.
5. A parent/guardian should contact the School's Finance Office as soon as possible if they experience difficulty in meeting their payment obligations.

2.3 Recovery of Outstanding Amounts

1. If school fees remain unpaid after the applicable payment arrangements and reasonable recovery processes have been followed, the School may institute appropriate debt-recovery or legal proceedings, subject to applicable law.
2. Where legal or debt-recovery proceedings are instituted, the School may seek recovery of lawful costs and interest, where applicable and recoverable in terms of the relevant agreement, court order or legislation.
3. Any legal costs claimed from a parent/guardian will be subject to the applicable law and the determination of the relevant court or other competent authority. The School does not represent that any particular scale of costs will automatically be recoverable in every matter.

2.4 Domicilium Citandi et Executandi

The parent/guardian hereby chooses the following **physical residential address** as their *domicilium citandi et executandi* for the purposes of notices and legal process arising from this agreement:

Physical Residential Address:

Postal Address (if different):

Telephone: _____
Email Address: _____

The parent/guardian undertakes to notify the School **in writing and without undue delay** of any change to their residential address, postal address, telephone number or email address.
The School may use the nominated address for the delivery of notices and other communications in accordance with applicable law.

2.5 Parent/Guardian Undertaking

I/We, the undersigned parent(s)/guardian(s), confirm that:

- I/We have read and understood this agreement;
- I/We understand the School's fee structure and payment requirements;
- I/We accept responsibility for meeting the applicable financial obligations to the School;
- I/We understand that outstanding fees may be subject to the School's debt-recovery procedures and, where appropriate, legal proceedings;
- I/We will notify the School promptly if my/our contact or residential details change; and
- I/We understand that any application for fee exemption or other applicable relief must be made in accordance with the School's prescribed procedure.

I/We acknowledge that this agreement is subject to the **Constitution of the Republic of South Africa, the South African Schools Act 84 of 1996, as amended, the Basic Education Laws Amendment Act 32 of 2024, applicable regulations and other relevant legislation**.

PARENT/GUARDIAN DETAILS

PARENT/GUARDIAN 1

FULL NAME	:												
ID/PASSPORT NUMBER	**:**												
SIGNATURE	**:**												
SIGNED AT	**:**							**DATE:**					

PARENT/GUARDIAN 2 *(where applicable)*

FULL NAME	:												
ID/PASSPORT NUMBER	**:**												
SIGNATURE	**:**												
SIGNED AT	**:**												

FOR CENTURION COLLEGE

NAME	**:**	
DESIGNATION	**:**	
SIGNATURE	**:**	

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3. INDEMNITY, CONSENT AND PARENT/GUARDIAN AUTHORISATIONS

I/We, **Parent/Guardian Full Name: _____** being the parent/legal guardian of:
Learner Full Name: _____,

hereby provide the following consents, acknowledgements and authorisations to **Centurion College**, subject to applicable legislation and the School's policies and procedures.

3.1 Emergency Medical Treatment

1. I/We authorise Centurion College, through the Principal or an authorised member of staff, to take reasonable steps to obtain appropriate medical assistance for my/our child in the event of an accident, injury, illness or medical emergency occurring during School hours or during a School activity.
2. Where I/we cannot be contacted within a reasonable period, I/we authorise the School to arrange for my/our child to receive appropriate emergency medical attention from a qualified healthcare professional or at an appropriate medical facility.
3. I/We understand that medical treatment and surgical procedures are subject to the requirements of applicable law, including the **Children's Act 38 of 2005**, and that healthcare professionals and medical facilities may exercise their lawful emergency powers where treatment cannot reasonably be delayed.
4. I/We undertake to provide the School with accurate and up-to-date information regarding my/our child's:
    - medical conditions;
    - allergies;
    - medication;
    - relevant disabilities or support needs;
    - emergency contacts; and
    - other information that may reasonably be necessary for the learner's safety and well-being.
5. I/We accept responsibility for communicating any changes to my/our child's medical or emergency information to the School as soon as reasonably possible.
6. I/We understand that the School will take reasonable steps to safeguard and supervise my/our child while the child is under the School's care, supervision or control.

3.2 Participation in School Activities

I/We give permission for my/our child to participate in School-approved:

- curricular activities;
- co-curricular activities;
- sporting activities;
- cultural activities;
- academic activities and competitions;
- educational excursions;
- tours and camps;
- leadership and enrichment programmes; and
- other official School activities.

I/We understand that specific activities may require additional information, consent, medical clearance, risk acknowledgement or payment before participation.
Where an activity presents particular risks or requires specific arrangements, the School may issue an additional consent form or information notice to parents/guardians.

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3.3 Transportation

I/We authorise my/our child to travel as part of an official School activity using transport arrangements approved by Centurion College.

Such transport may include, where appropriate:

- a suitably licensed and authorised public or private transport provider;
- a School-approved transport service;
- a School vehicle; or
- a private vehicle operated by an appropriately licensed driver authorised by the School.

The School will take reasonable steps to ensure that transportation arrangements used for official School activities are appropriate for the circumstances and comply with applicable requirements.

Parents/guardians will be informed where an activity involves material or unusual transportation arrangements.

3.4 Assumption of Ordinary Activity Risks

I/We understand that participation in certain educational, sporting, recreational and outdoor activities may involve ordinary and reasonably foreseeable risks, including the possibility of accidental injury.

I/We acknowledge that:

1. reasonable safety measures will be taken by the School and/or activity provider;
2. participation in certain activities may involve inherent risks that cannot reasonably be eliminated; and
3. my/our child is expected to comply with the School's safety rules and reasonable instructions.

This acknowledgement does not exclude or limit any liability that cannot lawfully be excluded or limited.

3.5 Parent/Guardian Indemnity

To the extent permitted by law, I/we agree to indemnify and hold Centurion College, its governing authority, employees and authorised representatives harmless against reasonable claims, losses or expenses arising directly from:

1. the learner's intentional misconduct or negligent conduct;
2. damage intentionally or negligently caused by the learner to property belonging to the School or another person; or
3. a failure by the parent/guardian to provide the School with material information that was reasonably required for the learner's safety or participation in an activity.

This indemnity does **not** apply to any loss, injury, damage or expense arising from the School's own unlawful conduct, negligence, gross negligence, wilful misconduct or any other liability that cannot lawfully be excluded or limited.

Nothing in this agreement is intended to waive or limit any right or remedy available to the learner or parent/guardian under applicable law.

3.6 Medical, Hospital and Other Related Costs

I/We acknowledge that I/we remain responsible for the reasonable costs of medical treatment, hospitalisation, medication, emergency transport or other healthcare services provided to my/our child, where such costs are not covered by the School, a medical scheme, insurance or another responsible party.

The School may arrange emergency assistance where necessary to protect the learner's health or safety.

The School will, where reasonably practicable, attempt to contact the parent/guardian or emergency contact as soon as possible in the event of a medical emergency.

3.7 Emergency Contact Persons
Emergency Contact 1
Full Name: _____
Relationship to Learner: _____
Telephone: _____
Emergency Contact 2
Full Name: _____
Relationship to Learner: _____
Telephone: _____
I/We undertake to ensure that the emergency contact information remains current.

3.8 Medical Information
Medical Aid Scheme: _____
Medical Aid Number: _____
Principal Member: _____
Family Doctor/Medical Practitioner: _____
Telephone: _____
Allergies: _____
Medical Conditions: _____
Regular Medication: _____
Other Important Medical Information:

3.9 Photography, Video and School Communications
I/We understand that photographs or video recordings of learners may occasionally be taken during official School activities for legitimate educational, communication, promotional or archival purposes.

The School will handle such material in accordance with its applicable policies and legislation.

Please indicate your preference:

Educational/School Communication Use		
1.	**I consent** to photographs/video recordings of my child being used in official School communications, newsletters, displays and School-related publications.	☐
2.	**I do not consent** to my child's photographs/video recordings being used for these purposes.	☐
Promotional/Public Use		
3.	**I consent** to photographs/video recordings of my child being used in the School's official promotional material and official School social-media platforms.	☐
4.	**I do not consent** to my child's photographs/video recordings being used for these purposes.	☐
I understand that declining this consent will not, by itself, prevent my child from participating in School activities.		

3.10 Declaration
I/We confirm that:

1. the information supplied in this application is true and accurate to the best of my/our knowledge;
2. I/we have disclosed information that may reasonably be relevant to my/our child's health, safety, supervision or participation in School activities;
3. I/we will notify the School promptly of any material change to the information supplied;
4. I/we have read and understood this section;
5. I/we have had an opportunity to seek clarification regarding any provision that I/we do not understand; and
6. I/we acknowledge that this section must be read together with the School's applicable policies and procedures and the laws of the Republic of South Africa.

Nothing in this section is intended to exclude or limit any right, duty or liability that cannot lawfully be excluded or limited.

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PARENT/GUARDIAN 1

FULL NAME	:	
ID/PASSPORT NUMBER	:	
SIGNATURE	:	

PARENT/GUARDIAN 2 *(where applicable)*

FULL NAME	:	
ID/PASSPORT NUMBER	:	
SIGNATURE	:	

LEARNER

FULL NAME	:	
Signature *(where age-appropriate)*	:	

FOR CENTURION COLLEGE

NAME	:	
DESIGNATION	:	
SIGNATURE	:	
DATE	:	

Parent/Guardian Responsible for School Fees:

Full names:	
ID/Passport number:	
Signature:	
Place Signed:	
Date of Signature:	

FOR OFFICE USE ONLY

		RECEIVED	
Documentation Received:	1. Copy of Immunisation Record or Birth Certificate or Identification Document	**YES** ☐	**NO** ☐
	2. Progress Report and Transfer Letter from Previous School	**YES** ☐	**NO** ☐
	3. Copy of Parents/Guardians Identification Documents.	**YES** ☐	**NO** ☐
	4. 2 x ID Photos of Learner	**YES** ☐	**NO** ☐
Accepted:	☐	**Date:**	
Rejected:	☐	**Date:**	
Reason for Rejection:			
School Stamp	Stamp		

4. SUBJECT CHOICES (FOR GRADE 10 & 11 APPLICANTS ONLY) SECTION

IMPORTANT: This document forms part of the Centurion College enrolment documentation. Please read it carefully, initial each page, and sign where indicated.

Please tick (✓) the appropriate subjects.
Each Learner must be registered for a maximum of **8** Subjects.

COMPULSORY SUBJECTS:								
1.	**English Home Language**	☐						
2.	**Life Orientation**	☐						
CHOOSE *ONE* OF THE FOLLOWING SUBJECTS:								
3.	**Afrikaans FAL**	☐	**OR**	**IsiZulu FAL**	☐			
CHOOSE *ONE* OF THE FOLLOWING SUBJECTS:								
4.	**Mathematics**	☐	**OR**	**Mathematical Literacy**	☐			
CHOOSE *ONE* SUBJECT FROM EACH OF THE FOLLOWING SPLITS:								
5.	**Accounting**	☐	**OR**	**Geography**	☐			
6.	**Physical Sciences**	☐	**OR**	**Business Studies**	☐	**OR**	History	☐
7.	**Economics**	☐	**OR**	**Life Sciences**	☐			
8.	**Tourism**	☐	**OR**	**Computer Applications Technology**				☐

Learner Name:		**Grade:**	
Signature of Parent/ Guardian:			
Date:			

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PLEASE KEEP SECTION 5 & 6 FOR YOUR PERUSAL AND REFERENCE

5. FEE STRUCTURE AND UNIFORM

Fees Structure

1. **General Information**
   Centurion College is authorised, in terms of the South African Schools Act (Act 84 of 1996), to determine and levy school fees. All parents/guardians are liable for school fees unless officially exempted as per the Act. School fees are payable in advance, and it is the responsibility of the parent/guardian to ensure that all payments are made on time.

2. **Payment Requirements**
   A non-refundable **Registration Fee of:**

AMOUNT	GRADES	COVERS
R700	R – 9	Registration, Workbooks and Diary
R500	10 – 12	Registration

IMPORTANT:

a. This is payable for each learner upon submission of the application form.
b. **Registration** and **January School Fees** must be paid on or before 1 January each year.
c. School fees must be paid monthly in advance, no later than the 1st day of each month.
d. The final due date for all monthly payments is the 7th of each month.

3. **Payment Options**
   School fees may be paid yearly (once-off), quarterly (per term), or monthly:

GRADE	ANNUAL	Once-Off by 31 Jan	TERMLY	MONTHLY
R – 1	R6 600.00	R6 000.00	R1 800.00	R600.00
2 – 3	R8 360.00	R7 600.00	R2280.00	R760.00
4 – 7	R9 570.00	R8 700.00	R2 610.00	R870.00
8 – 9	R10 780.00	R9 800.00	R2 940.00	R980.00
10 – 11	R12 100.00	R11 000.00	R3 300.00	R1 100.00
12	R15 000.00	R13 500.00	R4 500.00	R1 500.00

4. **Additional Payment Conditions**
   - **Fees for Grade 1–11 are payable over 11 months.**
   - **Fees for Grade 12 are payable over 10 months.**
   - A 10% sibling discount applies to the 2nd and 3rd child enrolled at the school.
   - If the full annual amount is paid by 31st January, the learner qualifies for one month's free tuition.
   - A full calendar month's written notice is required prior to withdrawing a learner.
   - Notice must be given before the last school day of the preceding month. Monthly fees and the Registration Fee are non-refundable and non-transferable.

5. **Payment Procedure**
   - All payments must be made directly into the school's bank account.
   - Proof of payment must be emailed to:
   - payments@centurioncollege.co.za or
   - Send via WhatsApp to **063 307 4817**.

Banking Details:

BANK	BRANCH	ACCOUNT NR	BRANCH CODE	REFERENCE
Standard Bank	**Hillbrow**	**401 888 053**	**004505**	**Learner Surname, Name & Grade/Class**

School Uniform

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The Centurion College school uniform is a key part of the school's identity and must be worn neatly, correctly, and with pride. Wearing the proper uniform is compulsory for all learners.

1. **General Uniform Rules**
   The Centurion College blazer and school tie are compulsory for all learners.
   Learners must maintain a neat and respectable appearance at all times.

The following are not permitted:

- Tinted or dyed hair
- Make-up of any kind
- Coloured or long acrylic nails
- Earrings for boys
- Invasive jewellery (nose rings, lip rings, etc.)

	SUMMER		WINTER
	GIRLS	**BOYS**	
PRIMARY SCHOOL	Green and white checked tunic	Grey trousers	Tracksuits
	Emerald green school jersey/blazer	White school shirt with the school tie	School drimacs
	Green socks	Green socks	Grey pants
	Black school shoes	Black lace-up school shoes	School Blazers
	White shorts	Grey shorts	White Tekkies
		School T Shirts	
		School Blazers	
HIGH SCHOOL	Emerald green school jersey /blazer	Emerald green school jersey/blazer	Tracksuits
	Green checked skirts	Grey trousers	School drimacs
	White school shirt with the school tie	White school shirt with the school tie	Grey pants
	Green socks	Green socks	School Blazers
	Black school shoes	Black lace-up school shoes	White Tekkies
	School Blazers	School T Shirts	

Uniform Supplier

All official school uniform items are available at:

SHOP NAME:	Boxer School Wear
SHOP ADDRESS:	32 Commissioner Street Corner of Ntemi Piliso & Commissioner Streets, Johannesburg
CONTACT DETAILS:	062 481 2353 / 082 898 9911

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6. SCHOOL RULES AND CODE OF CONDUCT

6.1 Legal and Policy Status

Centurion College is committed to maintaining a safe, orderly, respectful and purposeful learning environment in which the dignity, rights and best interests of every learner are protected.

These School Rules and Code of Conduct are adopted and applied subject to:

- the Constitution of the Republic of South Africa, 1996;
- the South African Schools Act 84 of 1996, as amended;
- the Basic Education Laws Amendment Act 32 of 2024 (BELA Act);
- applicable regulations, provincial requirements and directives issued by the Gauteng Department of Education;
- applicable education and safety legislation; and
- the policies and procedures duly adopted by Centurion College.

The BELA Act amendments to the South African Schools Act came into effect on **24 December 2024**. Accordingly, this Code of Conduct will be interpreted and implemented consistently with the amended legislative framework.

The purpose of this Code is to establish and maintain a disciplined and purposeful school environment that supports effective teaching and learning, while taking appropriate account of the diverse **cultural beliefs, religious observances and medical circumstances** of learners.

Nothing in this Code is intended to limit any right afforded to a learner or parent/guardian by the Constitution or applicable legislation.

The School may adopt additional policies, procedures and rules dealing with particular matters, including discipline, attendance, uniform and appearance, electronic devices, bullying, searches and seizure, drug testing, assessments, excursions and complaints. Such policies form part of the School's governance and operational framework and must be read together with this Code.

Where there is a conflict between a provision of this Code and a mandatory provision of applicable legislation, the legislation will prevail.

6.2 Application of the Code

The Code applies to all learners of Centurion College:

- while on School premises;
- during the School day;
- during School-sponsored activities, excursions, tours, sporting events and other official activities;
- while travelling to or from a School activity where the conduct is reasonably connected to the School;
- when using School property, facilities, equipment or information and communication technologies; and
- whenever a learner represents or purports to represent Centurion College.

Learners are expected to conduct themselves with dignity, discipline, honesty, responsibility and respect for others at all times.

6.3 Fairness, Natural Justice and the Best Interests of the Learner

All disciplinary matters will be dealt with fairly, reasonably and proportionately, having regard to the nature and seriousness of the alleged misconduct and the circumstances of the learner.

Where formal disciplinary action is contemplated, the learner will be afforded an appropriate opportunity to respond to the allegation in accordance with the School's disciplinary procedure and applicable law.

The School will take reasonable steps to ensure that disciplinary measures are age-appropriate and that the dignity and rights of learners are respected.
No learner may be subjected to corporal punishment, degrading treatment, humiliating punishment or any form of physical or psychological abuse.

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6.4 Exemptions and Reasonable Accommodation

Centurion College recognises that learners may have legitimate cultural, religious or medical circumstances that may require consideration in the application of a particular provision of the Code.
A learner or the parent/guardian of a learner may apply to the appropriate School authority for exemption from a provision of the Code on grounds recognised by applicable legislation.

Applications must be submitted in accordance with the School's Exemption Procedure and may be supported by appropriate information or documentation where reasonably required.
Each application will be considered fairly and individually.

Where an application for exemption is refused, the School will provide written reasons and inform the parent/guardian of the applicable review or appeal process.

6.5 Relationship with Other School Policies

This Code provides the general standards of conduct expected of Centurion College learners.
The following policies and procedures provide additional detail and should be read together with this Code:

1. Disciplinary Procedure;
2. Uniform and Appearance Policy;
3. Attendance Policy;
4. Electronic Devices Policy;
5. Anti-Bullying Policy;
6. Search, Seizure and Drug Testing Policy;
7. Assessment and Academic Integrity Policy;
8. Excursion and Educational Tour Policy;
9. Complaints, Grievance and Appeals Procedure; and
10. any other policy duly adopted by the School.

Where a specific procedure is applicable to a particular incident, that procedure will be followed together with the principles and requirements contained in this Code.

6.6 Absenteeism and Leaving School Without Permission

1. Parents/guardians must notify the School of a learner's absence as soon as reasonably possible.
2. A learner who is absent from a formal assessment because of illness may be required to provide appropriate medical evidence in accordance with the School's assessment policy.
3. Truancy, bunking, deliberately missing lessons or leaving the School premises without authorisation constitutes misconduct.
4. Such conduct may result in appropriate corrective or disciplinary measures.

6.7 Respect, Bullying and Protection of Property

Learners must:

- treat fellow learners, educators, staff, parents, visitors and members of the public with dignity and respect;
- refrain from bullying, harassment, intimidation and discrimination;
- refrain from physical, verbal, emotional, psychological and cyberbullying;
- respect the privacy, dignity and rights of others;
- protect School property and the property of others; and
- report serious safety concerns, bullying, violence or threats to an appropriate member of staff.

Theft, vandalism, malicious damage to property and unauthorised possession of another person's property are prohibited.
Where property has been deliberately or negligently damaged, the School may seek appropriate restitution from the learner and/or parent/guardian, subject to applicable law and the School's policies.

IMPORTANT: This document forms part of the Centurion College enrolment documentation. Please read it carefully, initial each page, and sign where indicated.

6.8 Uniform, Appearance and Personal Grooming

1. Learners must wear the prescribed Centurion College uniform correctly, neatly and appropriately.
2. Learners are expected to maintain a clean, neat and hygienic appearance that is consistent with the School's uniform and appearance requirements.
3. Jewellery, hairstyles, hair colouring, make-up, nail length/colour and other aspects of personal appearance must comply with the School's approved Uniform and Appearance Policy.
4. Appearance requirements will be applied fairly and consistently and must take into account applicable cultural, religious and medical considerations.
5. A learner or parent/guardian may apply for an exemption or accommodation in accordance with the School's exemption procedure and applicable legislation.

6.9 Conduct on School Premises

Learners must:

- keep classrooms, corridors, toilets, sports grounds and other School areas clean;
- dispose of waste responsibly;
- obey reasonable instructions issued by educators and authorised members of staff;
- remain in authorised areas during School hours;
- refrain from loitering in areas where learners are not permitted to be; and
- conduct themselves responsibly when entering or leaving the School.

Fighting, intimidation, threats, harassment and disruptive conduct are prohibited.

6.10 Electronic Devices

1. Cell phones, earphones, headphones and other personal electronic devices may not be used during the School day except where specifically authorised by the School for educational, medical, safety or other legitimate purposes.
2. The School may require learners to switch off and/or hand in prohibited devices in accordance with the School's Electronic Devices Policy.
3. An unauthorised device may be confiscated and kept in safekeeping in accordance with the School's policy and may be released to a parent/guardian where appropriate.
4. Repeated or serious breaches may result in disciplinary action.
5. Electronic devices used during assessments or examinations may constitute an academic or examination irregularity and will be dealt with in accordance with the applicable assessment or examination rules.
6. The School will not be responsible for loss, theft or damage to personal electronic devices brought onto the School premises contrary to the School's rules.

6.11 Excursions, Tours, Sporting Events and Other Activities

1. Learners participating in School excursions, tours, sporting events and other activities remain subject to the School Rules and Code of Conduct.
2. Parents/guardians will receive relevant information regarding such activities, including the purpose, date, arrangements and applicable costs.
3. Where parental consent is required, the learner may only participate once the required consent has been obtained.
4. Learners are expected to behave responsibly and respectfully throughout the activity.
5. Serious or repeated misconduct during an activity may result in appropriate disciplinary action and may affect participation in future activities, subject to the applicable policy and fair procedure.

6.12 Graduation Ceremonies

1. Graduation ceremonies may be held for the School's designated exit grades, currently Grades 3, 6 and 9.
2. Parents/guardians will be informed of the applicable requirements, dates, arrangements and costs.
3. Participation in graduation ceremonies is subject to the applicable School requirements and arrangements communicated to parents/guardians.

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6.13 Initiation Practices and Humiliating Conduct

1. Initiation practices, hazing, intimidation, humiliation or any activity that endangers or undermines the dignity, physical safety or psychological well-being of a learner are strictly prohibited.
2. No learner may be forced or pressured to participate in an initiation activity as a condition of admission, affiliation, participation in a group or continued membership of a School activity or organisation.

6.14 Discipline and Due Process

1. Breaches of the School Rules and Code of Conduct may result in appropriate corrective or disciplinary measures.
2. The seriousness of the misconduct, the circumstances of the incident, the learner's age and maturity, previous conduct and other relevant factors may be taken into account when determining an appropriate response.
3. Disciplinary proceedings will be conducted in accordance with the School's disciplinary procedure and applicable law.
4. The principles of natural justice, fairness, reasonableness and the best interests of the learner will be observed.
5. A learner involved in formal disciplinary proceedings will be afforded an appropriate opportunity to respond to the allegations and to be accompanied by a parent/guardian or person designated by the parent/guardian, subject to applicable law.
6. Serious misconduct may result in suspension or, where legally permissible and following the required fair procedure, termination of enrolment/expulsion.
7. No learner will be subjected to corporal punishment or any form of degrading, humiliating or abusive punishment.

6.15 Exemptions and Reasonable Accommodation

1. A learner or parent/guardian may apply to the School for exemption from a particular provision of the Code of Conduct on grounds including:
    - cultural beliefs;
    - religious observances; or
    - medical grounds.
2. Applications must be submitted in accordance with the School's exemption procedure and may be required to include reasonable supporting information.
3. The School will consider such applications fairly and in accordance with applicable legislation.
4. Where an exemption is refused, the School will provide written reasons and advise the parent/guardian of any applicable review or appeal process.

6.16 School Uniform Supplier

The approved School uniform supplier and uniform requirements are set out in the **Uniform Section** of the application.

6.17 PARENT/GUARDIAN ACKNOWLEDGEMENT

1. I/We acknowledge that I/we have received and read the Centurion College School Rules and Code of Conduct.
2. I/We understand that the Rules and Code of Conduct form part of the School's conditions of enrolment and are to be read together with the School's other applicable policies and procedures.
3. I/We undertake to support the School in promoting responsible, respectful and disciplined behaviour and to cooperate with the School when addressing concerns relating to the learner's conduct.
4. I/We understand that disciplinary measures will be implemented in accordance with the School's approved procedures, applicable legislation and the principles of fairness, reasonableness, natural justice and the best interests of the learner.

Learner's Name	**:**	
Grade	**:**	
Parent/Guardian Name	**:**	
Parent/Guardian Signature	**:**	
Date	**:**	
For and on behalf of Centurion College	**:**	
Signature	**:**	
Date	**:**	

This Code of conduct should be retained by the applicant after submitting admission documentation.

IMPORTANT: This document forms part of the Centurion College enrolment documentation. Please read it carefully, initial each page, and sign where indicated.

SCHOOL RULES AND CODE OF CONDUCT
PARENT / GUARDIAN AND LEARNER ACKNOWLEDGEMENT
Academic Year: 2027

ACKNOWLEDGEMENT

I/We, the undersigned parent(s)/guardian(s) and learner, confirm that we have received, read and understood the **Centurion College School Rules and Code of Conduct**.

I/We understand that the School Rules and Code of Conduct establish the standards of behaviour, discipline, responsibility and respect expected of all learners of Centurion College.

I/We acknowledge and understand that:

1. The School Rules and Code of Conduct apply to the learner while on School premises and, where reasonably connected to the School, during School activities, excursions, tours, sporting events, educational activities and other official School functions.
2. The learner is expected to comply with the School Rules and Code of Conduct and with reasonable instructions issued by authorised members of staff.
3. The School may take appropriate corrective or disciplinary action where a learner is alleged to have breached the School Rules and Code of Conduct.
4. Disciplinary matters will be dealt with in accordance with the School's applicable disciplinary procedures and the principles of **fairness, reasonableness, natural justice, due process and the best interests of the learner**.
5. Serious misconduct may result in disciplinary proceedings and, where legally permissible, suspension or termination of enrolment/expulsion following the applicable fair procedure.
6. The School does not permit corporal punishment, degrading treatment, humiliating punishment, initiation practices or any form of physical or psychological abuse.
7. The School Rules and Code of Conduct are subject to the **Constitution of the Republic of South Africa, the South African Schools Act 84 of 1996, as amended, the Basic Education Laws Amendment Act 32 of 2024 (BELA Act), applicable regulations and other relevant legislation**.
8. The Code of Conduct provides for applications for exemption from certain provisions on recognised grounds, including **cultural beliefs, religious observances and medical grounds**, in accordance with applicable legislation and the School's exemption procedure.
9. Parents/guardians are expected to cooperate with the School in promoting responsible behaviour, regular attendance, academic progress and the safety and well-being of all learners.
10. The School may amend its policies, procedures and rules from time to time where reasonably necessary to ensure compliance with legislation, education requirements, safety standards and the effective operation of the School. Parents/guardians will be informed of material changes.

LEARNER COMMITMENT

I understand that attending Centurion College carries responsibilities as well as rights.

I undertake to:

- respect the dignity, rights and property of others;
- obey reasonable School rules and instructions;
- attend School regularly and punctually;
- participate responsibly in my academic work;
- behave appropriately on and off the School premises when representing Centurion College;
- refrain from bullying, violence, intimidation, discrimination, dishonesty and other prohibited conduct; and
- contribute positively to a safe, respectful and purposeful learning environment.

I understand that failure to comply with the School Rules and Code of Conduct may result in appropriate corrective or disciplinary action in accordance with the School's procedures and applicable law.

IMPORTANT: This document forms part of the Centurion College enrolment documentation. Please read it carefully, initial each page, and sign where indicated.

PARENT / GUARDIAN COMMITMENT

I/We undertake to:

- support Centurion College in maintaining appropriate standards of learner conduct;
- encourage the learner to attend School regularly and punctually;
- support the learner in fulfilling his/her academic responsibilities;
- communicate promptly with the School regarding matters that may affect the learner's attendance, conduct or well-being;
- cooperate with the School when disciplinary or behavioural concerns arise; and
- familiarise ourselves with the School's relevant policies and procedures.

I/We understand that signing this acknowledgement does **not** waive any right or protection afforded to the learner or parent/guardian by the Constitution or applicable legislation.

LEARNER DETAILS

Learner's Full Name	**:**	
Grade	**:**	
Year	**:**	**2027**

PARENT / GUARDIAN	**:**	
Full Name	**:**	
Relationship to Learner	**:**	
Signature	**:**	
Date	**:**	

LEARNER

I confirm that the School Rules and Code of Conduct have been explained to me in a manner appropriate to my age and that I understand the standards expected of me.

Learner's Signature	**:**	
Date	**:**	

FOR OFFICIAL USE

Application/Admission Number	**:**	
Received by	**:**	
Signature	**:**	
Date Received	**:**	

This acknowledgement should be retained with the learner's admission/enrolment documentation.

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